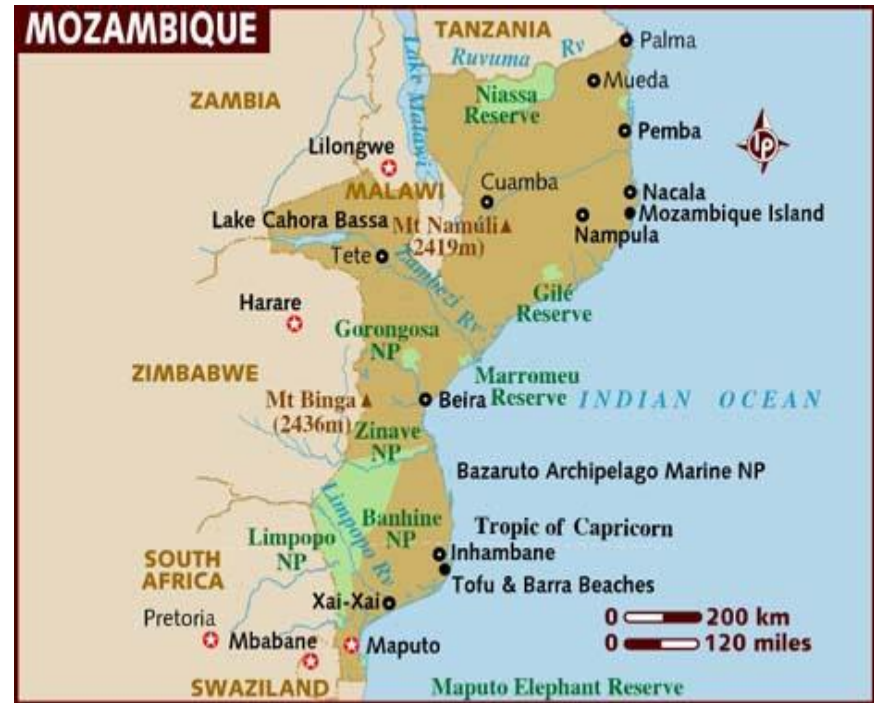


Mozambique



Work Authorisation

Under Mozambican legislation work visas may be sub-divided into Communication of Work (*Comunicação de trabalho*) (under the quota) and Authorisation for Work (*Autorizações de trabalho*) (outside the quota)

A. Communication of Work - requirements

- Name, head office and area of activity of the applying entity
- Letter with the Employee's name, passport number, country of birth, function to be exercised in Mozambique, time of assignment, number of employees of the company (detailing the number of nationals and foreigners and detailing the existing quota)
 - 5% Large 100+
 - 8% Med
 - 10% Small
- 3 Certified copies of the employment contract (which may not exceed 24 months)
- 3 Certified copy of the passport of the individual valid for 180 days (3)
- Company Trade Licence (Alvará) or Branch license
- Company social security clearance certificate
- Company tax clearance certificate
- Nominal list of the employees

B. Authorisation for Work

The requirements are the same as for the Communication of Work above but with the following additional requirements:

- Applicant employee's academic and professional qualification certificates + equivalency
- Curriculum vitae
- Trade union opinion

Approximate time period for issuing:

5 days inside quota

45 days outside quota

Residence permits

The residence permit is more commonly referred to as the **DIRE** - *Documento de Identificação e Residência para Estrangeiros*. Its requirements are:

- **A. For the expatriate**

- Original police clearance certificate from home country valid for 90 days
- Original passport with work visa
- Health certificate
- 3 x passport size photographs
- Undertaking of responsibility from the company
- Work visa for country of residence if not a national thereof

- **B. For Family members**

- Original police clearance certificate valid for 90 days
- Marriage / birth certificate for spouse / child
- Health certificate
- Undertaking of responsibility by the expat applicant for the spouse and/or children
- 3 x passport size photographs

**Approximate time period
for issuing:
1 – 5 months**

General tips

- The Short Term Assignment can be conducted on a **business visa**
 - **3 Months per calendar year (O&G 6 months)**
- All supporting documents must be in Portuguese. If not, they are to be translated into Portuguese by a sworn translator, apostilled and authenticated for use in Mozambique
- Visas for non-tourism purposes are no longer issued at the border
- Investment authorisations are granted by the Centre for Promotion of Investment (CPI) *Centro de Promoção de Investimentos*
- Keep taxes up to date!!

Angola



Work Authorisation

Work visas shall fall into one of the following types:

Type A work visa: Granted for exercise of professional activity in the service of a public institution or company;

Type B work visa: Granted for the exercise of independent professional activity, in the provision of services, sports or the arts;

Type C work visa: granted for the exercise of professional activity in the oil, mining and civil construction sectors;

Type D work visa: granted for the exercise of professional activity in trade, manufacturing fisheries, shipping and aeronautics;

Type E work visa: granted for the exercise of activity under Cooperation Agreements;

Type F work visa: granted for the exercise of professional activities in any other sector not provided for in the preceding subparagraphs.

Residence permits

Basic Requirements

- Employment contract or agreement to conclude employment contract;
- Certificate of educational and professional qualifications;
- Curriculum vitae;
- Criminal record certificate issued by the authorities of the country of normal residence;
- Medical certificate from country of origin;
- Recommendation from the Ministry of Public Administration, Employment and Social Security, in the case of public institutions or companies, or from the ministry responsible for the relevant sector, in the case of private institutions.

General tips

- Portuguese passport holders can qualify for visto protocolo.
- All supporting documents must be in Portuguese. If not, they are to be translated into Portuguese by a sworn translator, apostilled and authenticated for use in Angola
- Agencia Nacional do Investimento Privado (ANIP) registration can be a serious problem.
- *Common issue is the tax*